

29th Annual Affair of the Heart

2020 AFFAIR OF THE HEART MERCHANT CONTRACT

DATE OF EVENT: Saturday, February 8, 2020

PLEASE RETURN THIS CONTRACT POSTMARKED BY **DECEMBER 15, 2019**
WITH YOUR BOOTH RENTAL FEE TO ASSURE PREMIUM BOOTH PLACEMENT.

MAILING ADDRESS: St. Mark United Methodist Church
c/o Affair of the Heart
301 West Pecan Avenue
McAllen, Texas 78501

SET UP: FRIDAY, February 7, 2020 4:00pm—9:00pm

OPEN TO THE PUBLIC: SATURDAY, February 8, 2020 9:00am—4:00pm

Business Name: _____

Contact Person(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) ____ - _____ Fax: (____) ____ - _____

Tax ID#: _____

Email address _____

Website/Facebook _____

St. Mark United Methodist Church will provide each space with one (1) eight (8) foot covered table and a sign identifying the name of each merchant. Additional table (s), at \$10.00 each, will be furnished while supplies last on a first received, first served basis. Booth locations are determined on a first-received, first-served basis.

We will reserve the equivalent booth space for returning 2019 vendors until December 15, 2019. After that date booth locations will be determined on a first-received, first-served basis.

Rental Fee:

Postmarked	Booths 1-20, 22-33
by 12/15/19	\$90.00
after 12/15/19	\$100.00

Payment:

Contracts must be accompanied by the non-refundable rental fee.

Checks should be made payable to and mailed to:

St. Mark United Methodist Church
Affair of the Heart
301 West Pecan Avenue
McAllen, Texas 78501

OFFICE USE ONLY

DATE PAID	AMOUNT	CHK#	CCRD REF.	CASH
	\$			
	\$			

(Over Please)

Vendors: You may not exceed the boundaries of your booth space, which includes the table provided and an extra table (available for an additional \$10.00). The committee reserves the right to maintain these boundaries in fairness to other merchants. **The size of the booths are approximately 8'x10'.**

Booth Occupancy: No more than two (2) merchants may occupy any one (1) contract booth. If a second merchant is anticipated, they must be identified in, included in, and made part of this contract and must abide by the terms therein.

Auction Item (to be donated): _____
Please donate your item before the day of the event to receive optimum exposure. All items are recorded into the church database. We appreciate all donations, especially those early items.

Liability and Insurance: St. Mark United Methodist Church will not be held responsible for any loss or damage due to theft, fire, accident or other causes; but, will use responsible care to protect the merchants from such loss.

Cancellation: St. Mark United Methodist Church may cancel at any time for any reason and will notify merchants promptly; the only liability of the church, in the event of cancellation, shall be the return of any rental fees paid by the merchant.

Please describe in detail your merchandise and what makes it unique. Please print.

The general price range of your merchandise:

_____ <\$50 _____ \$51-\$100 _____ \$101-\$200 _____ \$201-\$300 _____ \$301-\$500 _____ >\$501

Your chief method of merchandising: _____ Retail Store _____ Home _____ Mail Order

Number of booths requested: _____

Booth number: Choice #1 _____ Choice #3 _____ Choice #5 _____
 Choice #2 _____ Choice #4 _____ Choice #6 _____

Additional table (s) requested at \$10.00 each: _____ No _____ Yes. I need _____ extra tables

Electrical outlet requested: _____ Yes _____ No

NOTE: CITY ORDINANCE PROHIBITS SMOKING IN THE CHURCH BUILDING

I agree to the guidelines of this contract:

Signed: _____ Date: _____

Trade Name: _____ Date: _____